



ST ALBAN'S RC HIGH SCHOOL

The Park, Pontypool, Torfaen, NP4 6XG

YSGOL UWCHRADD GATHOLIG SAIN ALBAN

Y Parc, Pontypwl, Torfaen, NP4 6XG

Headteacher: Michael Coady BSc.

November 2015

Dear Parent/Guardian

I would like to thank all of those parents who have made the final payment for the trip and would ask those who have not, to do so as soon as possible. I will be holding a meeting about the trip on Monday 16th of November at 4.30pm in the school hall, and it is essential that all parents and pupils attend. During this meeting I will be giving out key information about the trip including our itinerary, what to bring and information relating to health and safety. If any student has any problems with attending the meeting they must see me as soon as possible. I would also like to take photographs of the trip to be used for display purposes on our return to school, but if any parent is not happy with this, could you please let me know.

Yours sincerely

Jolene Grainger
German teacher