



ST ALBAN'S RC HIGH SCHOOL
The Park, Pontypool, Torfaen, NP4 6XG

YSGOL UWCHRADD GATHOLIG SAIN ALBAN
Y Parc, Pontypwl, Torfaen, NP4 6XG

Headteacher: Michael Coady BSc.

September 2015

Dear Parent/Guardian

I am writing to let you know that a deposit of £50 is now required for our Christmas Market trip to Cologne (3rd – 6th December). The total cost of the trip will be £265 provided that we have no pupils drop out in the next few weeks. A non-refundable deposit of £50 now needs to be paid by Monday 5th October and the final balance will be due by Monday 2nd November.

There are some extras to be budgeted for which include spending money, meals en-route and a possible £5 per head supplement if the number of pupils going drops to 35.

Please note your child will require his/her own passport for this trip. If you have any further questions please contact me at school. Prior to the trip there will be a meeting when I will go over all aspects of the visit in detail, including advice on what to pack, spending money etc.

Yours sincerely

Jolene Grainger
German teacher