



ST ALBAN'S RC HIGH SCHOOL
The Park, Pontypool, Torfaen, NP4 6XG

YSGOL UWCHRADD GATHOLIG SAIN ALBAN
Y Parc, Pontypwl, Torfaen, NP4 6XG

Headteacher: Michael Coady BSc.

December 15, 2015

Dear Parent/Guardian

I am writing to let you know that a non-refundable deposit of £150 is required by January 8 (first Friday back after Christmas) for our trip to Iceland in October 2016. The total cost of the trip is still unknown because we do not yet have final numbers, so at present it is still between £650-£680. It has been very difficult to sort things out in the last few weeks because of the inspection and the 'monkey puzzle' incident. Therefore, I have decided to leave booking flights until after Christmas. Anybody still interested must get a form 2 to me by this Friday, 18th December, at the latest.

After booking flights and accommodation in Iceland, I will then need to contact local coach companies to sort out transfers to and from our departure and destination airports. I am also unsure at this stage of the final date for the balance, I will endeavour to inform you as soon as possible of the final cost and the final deadline.

Our preferred method of payment is via PARENTPAY which is safe, secure and simple. PARENTPAY holds an electronic record of your payments to view at a later date. No card details are stored in any part of the system. You can make partial payments off the balance at any time. Please visit **www.parentpay.com** enter your USERNAME and PASSWORD today. Please contact the school office if you have any problems.

Please note your child will require his/her own passport for this trip, it will need to be valid for a certain time after the trip. This changes every year so I will inform you of this as soon as I can. If you have any further questions please contact me at school through my email gedpatterson@stalbans.schoolsedu.org.uk or via the twitter account @geogstalbans, where we regularly post information, including letters and general information. The twitter account will also be used during the trip to keep you informed of what is going on. Prior to the trip there will be a meeting when I will go over all aspects of the visit in detail, including advice on what to pack, spending money etc. We have had contacts in the past with travel agents in Cwmbran where we can get discount on exchange so we get more value for money.

Yours sincerely

Ged Patterson

Geography teacher