



**ST ALBAN'S RC HIGH SCHOOL**  
The Park, Pontypool, Torfaen, NP4 6XG

**YSGOL UWCHRADD GATHOLIG SAIN ALBAN**  
Y Parc, Pontypwl, Torfaen, NP4 6XG

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**Headteacher:** Michael Coady BSc.

3 October 2016

**LETTER TO PARENTS**

**INSET DAY**

Dear Parents

The school will be closed for students in years 7,8,9 and 10 on Monday 17<sup>th</sup> October 2016, for staff training.

If you have a problem with childcare arrangements please let us know because we are in a position to supervise students whose parents need them to attend school on that day.

It is compulsory for Year 11 students to attend school as normal for maths revision. School transport will run as normal for these students.

Please be aware that the students finish for half term on 21 October and return on 31 October. The term will end for Christmas on Friday, 16 December. The students return for the Spring Term on Tuesday, 3 January, 2017.

Yours sincerely

**MICHAEL COADY**  
**HEADTEACHER**